EAST

Committee Meeting 20th May 2017

Minutes

1. Present

Phill Moulson, Andrea Schede, David Boyce, Josie Cresswell, Jane Taylor, Emmy Vincent

1. Apologies

Louise Morca, Will Appleby, Josh Crossley, Pam Hoskins, Vanessa Pooley, Kate McCormack

1. Minutes of previous meeting

Minutes approved

1. Coaching
* Josh has reported that coaching is going well with no concerns to raise. All happy with the coaching received. Josie to check with Swan to see what the current rates are for coaching staff as EAST rates have remained at the same level for a few years now.
* Concern raised that Josh is losing a lot of hours at the moment due to pool closures (in particular Sat am). All agreed to pay Josh for half an hour where a session is cancelled to provide a session to be uploaded to the website for swimmers who have an opportunity to swim in an alternative session.
* Sunday evening sessions with Tina Bedder are reported to be going well with the technical sessions being well accepted.
1. Treasurers Report

Phil updated the meeting but only had sight of the March statement due to recent issues with TSB Banking. Cash balance is looking healthy at the moment.

* £27,591 cash in bank.
* Year to date (based on March statement) Income £16,893 and Expenditure £16,417 which includes ASA fees. Excess over income £475
* There has been the annual increase in pool costs but this has not yet been passed onto the membership due to the healthy cash balance.
* £475 excess over costs for the year so far mainly due to the number of cancelled UEA sessions.
* 115 paid membership subscriptions
* There has been the annual increase in pool costs but this has not yet been passed onto the membership due to the healthy cash balance.
* Treasurer is having trouble reconciling standing orders with renewal payments (e.g. name changes post marriage, payments made by another member of the family). Membership Secretary and treasurer to validate the members vs renewal fees and standing orders after this meeting.
* Agreed due to surplus we could purchase some equipment e.g. parachutes
1. Membership Secretary’s Report

Membership renewals ran well and the inclusion of a late fee encouraged members to renew on time which assists greatly with administration.

Currently have 99 ASA registered:

* 42 Cat 1
* 55 Cat 2
* 2 Cat 3
* A number of other members who are registered to another club.

Receiving approximately one enquiry a week. Need to ensure that swimmers join the club and pay after their one trial swim rather than continuing to swim without paying. Phil/Jane to arrange a list of swimmers for Josh to ensure that those who are swimming are paid members.

Jane is struggling to manage the Membership role and has asked for the committee to seek a new secretary to allow Jane to step down. Chair thanked Jane for all her hard work and commitment over the years.

1. Chairman’s Report

Thanks to the committee for their hard work in keeping the club running.

Expressed concern at losing Friday Norwich High School from 21st July.

1. Secretary’s Report

None

1. Social Secretary’s Report

Recent evening out at the Black Horse went well and a curry evening (Roti) planned after the Norfolk Masters. Only 8 accepted so far.

1. Chairman’s Report

Thanks to the committee for their hard work in keeping the club running. Raised whether we wanted to run any technical sessions. Agreed to approach Tina so we can give members notice of technical sessions is planning to run on Sunday evenings.

1. AOB

Agreed AGM went well and agreed to use County Hall Social Club again this year. Agreed to go with Friday evening again. Phill to ask Dave Webster if he can do the quiz again and to secure the venue for a Friday evening in November (mid-month). Josie to speak to Grosvenor Fish bar re their delivery service and menu.

1. Date of next meetings

15th July. 09:30 UEA Sportspark Café and Sept 29th

**Actions**

* Phill & Jane to reconcile members, renewals and standing orders and forward a list of unpaid members to Josh.
* Phill for secure a Friday in Novermber at County Hall Social Club for the AGM
* Josie to enquire around pool space at Town Close
* Josie to write to UEA around lack of lanes being offered when the deep end is closed despite having 3 lanes allocated normally.
* Josie to check Fish and Chip delivery at Grosvener Fish Bar.
* Josie to write to the Hewett to get an update on plans for refurbishment
* Josie to initiate the search for a new secretary.