EAST Committee Meeting 14th July 2018

Minutes

1. Present

Josie Cresswell, Phill Moulson, David Boyce, Will Appleby, Louise Morca, Kate McCormack, Vanessa Pooley

1. Apologies

Andrea Schede, Jane Taylor, Emmy Vincent, Josh Crossley

1. Minutes of previous meeting

Minutes approved

1. Coaching and competition report
	* Entries for ASA East regional championships and National Championships are now open. Kate will send an email out with information about this and about relay team entries nearer to the time. Kate has asked for a volunteer to help the relay teams run smoothly during the competition as unfortunately she will not be attending.
	* Kate will discuss with Josh and Pat to see if there are any other competitions that might be suitable for club members to attend. There may also be another competition this year at the Olympic pool in London.
	* Will suggested that it may be nice for members to book into the same hotel(s) for further afield competitions and might be able to get discount for a group booking.
	* It was agreed at the last meeting that Josh would be paid for half an hour when Saturday morning sessions are cancelled. Need to check that this arrangement is in place and that Josh is aware.
	* Josie has contacted and is awaiting response about the option of an extra session at Town Close School pool due to the closure of Norwich High School pool. If this does go ahead it would be a technique session due to the length of the pool and no backstroke flags. Would also need to check on who would consider attending to ensure worth while.
	* Trial sessions to continue for new starters and those returning after a break.
2. Membership Secretary’s Report

The committee thanked Jane for her work as Membership Secretary. Following Jane wanting to step down from the role, Will Appleby has agreed to be the new membership secretary. Will will deal with membership enquiries and renewals etc. We will need to contact Jane for any handover information etc.

1. Treasurers Report

Phil provided May 2018 bank statement. Cash balance is looking healthy at the moment.

* £29,427 cash in bank.
* Year to date (based on May 2018 statement) Income £21,799 and Expenditure £19,487. Excess over income £2,312
* Due to the healthy cash balance, membership fees will stay the same at present.
* Agreed due to surplus we could purchase some equipment e.g. parachutes and consider hiring a gym prior to a training session to complete land training. Needs to be discussed with Josh to see if he would be happy to take the session. Could trial this for one month to see how well attended etc.
* Will asked if there are any swimmers who pay monthly but do not swim – Phil reports not as far as he is aware but it is hard to monitor this.
* Josh has a list of all paying members in case there is a query at training
* One member (Tom Wildman) is paying too much each month on his standing order so can we please try and find out his contact details so we can let him know.
1. Chairman’s Report

Thanks to the committee for their hard work and support. Good to have Kate on board and Will as new membership secretary. Still looking into the availability of extra pool time and will contact the UEA about Wednesday evening session as at present it seems to be blocked for public swimmers only, no other clubs are booked in. The club should also be allocated a certain number of lanes in the shallow end when Saturday morning long course is not available due to use of the deep end. It needs to be clarified how many lanes should be allocated to EAST on these occasions.

1. Secretary’s Report

None to report

1. Social Secretary’s Report
* Meal arranged by Emmy after the recent master’s competition at the UEA was well attended and enjoyed.
* The AGM will again be held at the County Hall. Phil to confirm a date and speak to David Webster to do the quiz. The plan is that the food will be supplied by Grosvener fish bar.
1. AOB
* Need to make sure that all relevant medical information about members is passed on to coaching staff in case of an incident during training.
* There is currently no register to monitor attendance but this may need to be reconsidered should numbers attending increase.
* Hewett School renovation of infrastructure – we are hoping that the work being carried out will not significantly affect EAST sessions but this is yet to be confirmed.
* Thursday morning session at the Hewett will continue to be coached by a Swan’s coach (5.30am-7am). At present EAST does not pay for the cost of a swimming coach but do contribute to the cost of the pool hire. It is not clear how well attended the session is.
* Tuesday evening session at the Hewett pool – The club hire the facilities for one hour therefore should be out of the building by 10pm.
* David brought up the club kit (particular the quality of the t-shirts) and will look into alternative suppliers who might be able to offer a better variety.
1. Date of next meetings

29th September 09:30 UEA Sportspark Café

Actions

* Kate to send an email round informing people of upcoming competitions and discuss with Pat and Josh to see if there are any others that might be appropriate.
* Phil to secure a Friday in November at County Hall Social Club for the AGM and speak to David Webster to see if he was happy to lead the quiz.
* Josie to await response from Town Close regarding pool space. Update 25/07 – no pool space available
* Will to contact Jane for any handover information regarding membership etc.
* Discuss with Josh about equipment that might benefit the club and the option of a land training session.
* Josie to contact UEA to clarify around lack of lanes being offered when the deep end is closed despite having 3 lanes allocated normally and the possibility of extra pool time.
* Collate relevant medical information to be passed onto coaching staff.
* Josie to check Fish and Chip delivery at Grosvener Fish Bar. Update 25/07 – they will deliver with payment by cash or cheque on delivery or if card needs to be in store prior to delivery.
* Josie to write to the Hewett to get an update on plans for refurbishment. Update 25/07 – Toby Ketland (Little Fish) is now managing the Hewett with no closure in the foreseeable future (Josie to send a communication to members).
* David to look into alternative kit suppliers.